

## Communication Leaflet 2019-2020

Communication between home and school is extremely important to us at Hob Moor Oaks Academy. We have many ways of sharing the learning experiences & wellbeing of your children throughout the school year. Please see the variety of ways in which communication is achieved. If you feel we can improve any of our systems, please contact [adminhmo@ebor.academy](mailto:adminhmo@ebor.academy)

### Daily Communication between home & school



Home/School Books are a daily communication tool to address the following:- answer questions or requests from parents/carers, give general reminders, give a brief summary of the day inc. behaviours, golden moments, subjects/activities covered. Teachers may communicate with you via email. Please remember that Teacher's will not access their emails between 8.30-3.30pm.

**Telephones calls may be made to parents/carers to address the following:-**

-discuss medical needs (e.g. seizure activity), changes in behaviour, to share that something has been left at school by mistake, to inform parents/carers that your child may have been in a incident that has injured your child, required support by physical intervention or required first aid. (e.g. a bumped head)



- Staff may also phone to check in if communication has been quiet between home & school. Unless in extreme circumstances, **all telephone conversations will take place outside of the school day (8.15-9.45am, 3.30-4.15pm).**

### Weekly Communication



Tapestry Learning Journal is a web-based learning journal. All pupils at HMO have an account and we welcome all parents & carers to post home-learning experiences. This allows staff to share these events with pupils in school.

Some pupils have workbooks (exercise books) to evidence their learning. Other pupils evidence their learning through Tapestry alone.

The Teaching & Learning expectations for posting learning evidence across a week is 4 observations.

**Areas of the curriculum evidenced on Tapestry are:-**

- Communication, Language, Literacy
- Cognition, thinking skills, problem solving or Maths
- Creative Curriculum (inc. school trips, foundation subjects, PSED, Physical development).
- Staff will post 'Golden Moments' as and when they take place!

NB: If your pupil evidences their learning in Maths & literacy books, you will see Creative Curriculum evidence and Golden Moments on Tapestry.

### Half Termly/Termly



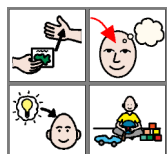
Parent Teacher Consultation Evenings—This gives parents and staff the opportunity to celebrate progress made in all areas of the curriculum, EHCP targets and golden moments at home and school.

We have three evenings across the year to discuss face to face (or by telephone on request). It is also a wonderful opportunity for parents to look at the work books if your child has their own written work and recording.

### Annual Communications/Meetings

Every pupil will have an annual review of their EHCP (Education, Health, Care Plan), if your child is in EYFS they will have 6monthly reviews. All parents & carers will receive an 'End of Year' report in July to celebrate the progress made over the academic year.

### Class information



Within the first two weeks of the school term you will receive a timetable of the week, this will enable you to talk to your children about the lessons and activities they've participated in that day/week.

You will also receive a Curriculum Newsletter which shares the overview of learning opportunities planned for the half term. We encourage parents and carer to continue the learning at home to consolidate pupil achievements.

### Admin



**Parent Pay** is a system that you will log into and pay for school dinners or any paid educational visits.

**Parent Hub** is our admin system that will send letters and newsletters to your email address or App.

Our **website** <https://hobmoor.ebor.academy/> is where you will find class information, policies, newsletters, curriculum information. Information & documentation will be updated during September so please bear with us.

If you have any difficulties with Parent Pay or Parent Hub please contact the main office 01904 555000.

### Friday's Golden Leaf Assembly



Every Friday we have a Golden Leaf assembly. This weekly assembly celebrates the achievements from the previous week. Parents & Carers will receive a text message the week before, inviting them or a family member to attend the assembly to watch their child receive their award. Due to limited space in the hall we ask that no more than 2 parents or carers attend per child.