

Hob Moor Community Primary Academy
Information for Parents / Carers about Attendance and Punctuality at school

97% to 100%	<p>97% is our whole school target for attendance.</p> <p>If your child's attendance is in this range we thank you for doing such an amazing job – you are really supporting good learning.</p> <p><u>Each week we will celebrate the whole class team's attendance and at the end of each term will celebrate your child's fantastic attendance in our whole school assemblies.</u></p>
95%	<p>This is the national target set by the government for attendance in primary schools. If your child's attendance is at 95% we would like to thank you because you are almost reaching our whole school target.</p> <p><u>Your child is not only contributing to their individual celebrations of good attendance but also the whole class team working towards a weekly treat!</u></p>
92% to 94%	<p>If your child's attendance is within this range their attendance is lower than the national average. They may have had a few days off school due to being unwell. Once they are well again and back in school every day their percentage will increase.</p> <p><u>The government will consider a child to be a persistent absentee if their attendance is 90% or below. To avoid this, Your child's teacher will discuss with you the importance of your child being in school and together with you and your child, the teacher will discuss some supportive strategies with you.</u></p>
92%-89%	<p>If your child's attendance falls within this range, You will automatically receive a 3 week watch list letter from our admin team, this will be automatically generated from our Attendance recording system. Your child may have had a serious illness which we already may know about, a holiday or they may have had lots of individual days due to illness. However, alongside the support of the teacher we really want to avoid your child becoming a Persistent absentee (below 90%) therefore the 3 week period of positive attendance will hopefully get you back on track towards national average.</p>
86% to 89%	<p>If your child's attendance is within this range, their attendance is very much below the national average and gives school cause for concern. Your child may have received a 3 week watch list letter but unfortunately has had another period of absence or there may be several other reasons why your child's attendance has directed straight to this percentage bracket, for example; Your child may have had a series of recurring illness, a holiday or they may have had lots of individual days off due to being unwell.</p> <p>Each day your child is out of school they miss at least 4 lessons, so if they have had 5 days off that means 20 lessons missed – that is a lot of learning being missed.</p> <p><u>At this time, The Attendance Lead, Charlotte Brady will either arrange a phone call or invite you to come into school so that we can work together to make a difference and help improve your children's attendance and learning.</u></p>
85% or below	<p>This is currently the point where the government considers a child to be persistently absent and instructs schools to have meetings with parents/carers. School notifies and works with the Attendance Lead for the Ebor Academy; Rebecca McGuinn for any child who has attendance at 85% or less.</p> <p>If your child's attendance is below 85%, their attendance is a great concern to us. We will have already looked at the reasons you have given us for the time out of school through the registration system. We will ask you to come into school to meet with us so that we can create a <u>Persistent Absentee Improvement Plan</u> with you. This will then be reviewed regularly in line with Ebor Academy graduated response.</p>

Punctuality	Learning begins from the moment the children come through the door at 8.50am. This will often involve an activity, and it is the time when teachers give an outline of the day and explain any information the children need to know. Generally this will happen by 9.00. Any children arriving after this time will have missed a vital part of their day. Children who are often late will miss big chunks of learning.
Holidays taken in school time.	Holidays should not be taken within school term time. There are several holiday periods from school where a family holiday can be taken. If a holiday is taken which puts your child's attendance below 97% when they return, you will be subject to a Fixed Penalty Notice.

If you have any concerns about your child's attendance please call the school and speak to, (or make an appointment to see), Miss Charlotte Brady in the Wellbeing Team. The school telephone number is 01904 806655. We are keen to work with families to ensure attendance is the very best it can be. Thank you.

5 minutes late each day	3 days of learning lost!
10 minutes late each day	6.5 days of learning lost!
15 minutes late each day	10 days of learning lost!
20 minutes late each day	13 days of learning lost!
30 minutes late each day	19 days of learning lost!

Every Minute Counts

Lateness = Lost Learning

If children were late to school every day for the whole year,
what would it mean?